

Library books and materials return guidelines - Black Gold Home-Based School

Upon completion of your course

- All books and materials are to be returned to Black Gold Home-Based School upon course completion. Books and materials also need to be returned as soon as a course is dropped or withdrawn.

Notices for outstanding books

1. Notices for checked out books will be sent out in January and April of the current school year to inform students / parents that books and materials are still outstanding and need to be returned to the school.
2. Notices will be sent out weekly in the month of June of the current school year to inform students / parents that books and materials are due by June 20 (or the day of the final or diploma exam).

All books and materials that are not handed in by the end of June will be considered lost and fees will be added to the student's PowerSchool account.

The process for books that are returned after notices are sent out and charges are applied to PowerSchool is as follows:

For books returned by the Christmas break of the following year, fees will be removed from the student's PowerSchool account and a refund will be given if it applies. Books and materials must be undamaged and returned in useable condition.

Please note: Books returned after the Christmas break will be checked in, however, charges will not be taken off the student's PowerSchool account and no refund will be given, as a replacement book will have been purchased by that time.