



Black Gold School Division

3rd Floor, 1101 – 5 Street, Nisku, AB, T9E 7N3

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Fax: 780-955-6050

E-mail: ap@blackgold.ca

DIRECT DEPOSIT AGREEMENT FORM FOR COMPANIES

Black Gold School Division Accounts Payable Department is able to provide you with direct deposit for your payment. If you would like this service, please complete this form.

AUTHORIZATION AGREEMENT

I hereby authorize Black Gold School Division to initiate automatic deposits to my account at the financial institution named below.

Further, I agree not to hold Black Gold School Division responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me or by my financial institution or due to an error on the part of my financial institution in depositing funds to my account.

This agreement will remain in effect until Black Gold School Division receives a written notice of cancellation from me or my financial institution, or until I submit a new direct deposit form to the Accounts Payable Department.

INFORMATION ABOUT YOUR ORGANIZATION

(Please print clearly)

COMPANY NAME: _____

CONTACT PERSON: _____
FIRST LAST

CONTACT PHONE #: _____ GST #: _____

EFT NOTIFICATION E-MAIL ADDRESS: _____

AUTHORIZED SIGNATURE (PRIMARY): _____ DATE: _____

**PLEASE ATTACH A VOID CHECK OR A PRINTOUT FROM YOUR BANK AND RETURN
WITH THIS FORM TO THE ACCOUNTS PAYABLE DEPARTMENT.**

A remittance statement will be e-mailed to the account indicated above 1 day prior to being deposited into your bank account.